

Select Committee Agenda



Stronger Place Select Committee Thursday, 4th November, 2021

You are invited to attend the next meeting of **Stronger Place Select Committee**, which will be held at:

Council Chamber - Civic Offices
on **Thursday, 4th November, 2021**
at **7.00 pm .**

Georgina Blakemore
Chief Executive

**Democratic Services
Officer**

Laura Kirman
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors A Lion (Chairman), R Bassett, S Heather, I Hadley, S Heap, J Jennings, C McCredie, R Morgan (Vice-Chairman), R Balcombe, M Owen and J Share-Bernia

SUBSTITUTE NOMINATION DEADLINE: 6.00PM

WEBCASTING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy and copies made available to those that request it.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area

If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.

1. WEBCASTING INTRODUCTION

This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking. The Chairman will read the following announcement:

“The Chairman would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

2. APOLOGIES FOR ABSENCE

3. SUBSTITUTE MEMBERS

To report the appointment of any substitute members for the meeting.

4. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda.

5. NOTES OF PREVIOUS MEETING (Pages 5 - 8)

To agree the notes of the meeting of the Select Committee held on 23 September 2021.

6. TERMS OF REFERENCE & WORK PROGRAMME (Pages 9 - 12)

(Chairman/Lead Officer) The Overview and Scrutiny Committee, 12 Oct 2021, agreed: (a) the revised Terms of Reference, pending the transfer of the key objective of leisure to Stronger Communities; and (b) the work programme excepting item (7), ‘scrutiny of the district wide leisure service development’ which was to be discussed at the next Joint meeting in January 2022.

Members are invited at each Select Committee meeting to review both documents.

7. ESSEX HIGHWAYS UPDATE

(Essex County Council) To provide a verbal update on the activities of Essex Highways. (Cllr Lee Scott).

8. REVIEW OF OFF STREET PARKING TARIFFS (Pages 13 - 28)

(James Warwick, Acting Service Director Contracts) To consider the attached report on the review off street parking tariffs.

9. IMPROVING PAYMENT OPTIONS FOR LEASEHOLDERS (Pages 29 - 52)

(Deborah Fenton, Director Housing and Property) To consider the improving payment options for leaseholders paper.

10. DATES OF FUTURE MEETINGS

To note that future meetings of the Select Committee will be held at 7:00 pm on:

13 January 2022, and
15 March 2022.

11. EXCLUSION OF PUBLIC AND PRESSExclusion:

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
9	Waste and Recycling Collection / Street Cleansing Contract	3

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers:

Article 17 of the Constitution (Access to Information) define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection one copy of each of the documents on the list of background papers for four years after the date of the meeting. Inspection of background papers can be arranged by contacting either the Responsible Officer or the Democratic Services Officer for the particular item.

12. WASTE MANAGEMENT CONTRACT/SERVICE OPTIONS (Pages 53 - 66)

(James Warwick, Acting Service Director Contracts) To consider the attached waste management/street cleansing contract paper.